

Questions and Responses for Family Support and Youth Transition RFP (3000018037)

1. Is a Redacted copy needed for a hard copy submission? The company name is likely to be listed in both the Agency Experience and Staff Qualifications sections of the Technical Proposal.

Response: The redacted copy only needs to be provided if there is information that the Proposer does not wish to have released, in the event the information is requested in a public records request.

2. Can the proposer choose to place Region 7 (Alexandria), in either the North Region or the South region?

Response: Region 7 (Alexandria) shall be placed in the North Region.

3. In reference to the above mentioned RFP, I believe that there are two proposal due dates contained within the RFP. Page 1 has December 6, 2021 as the due date, and page 12 has January 5, 2022 as the deadline for receipt of proposals. Please advise on which date is the correct date.

Response: The correct due date is January 5, 2022. Addendum 1 was posted on November 18, 2021 to correct the error on Page 1.

4. Can you please let me know if the public bid opening date and the proposal due date are supposed to be the same? And if so, should they both be January 5th?

Response: Yes, the proposal due date and public opening date is January 5, 2022 at 2:00 PM CST.

5. Please confirm if the 25% match (cash and/or in-kind) noted on page 76 will be required or may be waived due to hardship the pandemic placed on providers.

Response: The 25% match will not be waived and is required.

6. Can a proposer include start-up costs as part of the budget?

Response: You may but look closely at page 52 cost evaluation. You will be scored based on the reasonableness of your budget provided to support the per diem rate.

Also, a program needs to have adequate financial resources to operate for ninety (90) calendar days. All OJJ contracts are paid via reimbursement as described on page 32 Section 1.41 Payment.

7. Can a provider propose on a portion of the North or South Region or must they propose to serve the entire region? (For example, can they just propose on region 8a and 8b or must they propose on the entire North region 8a, 8b, 9a, and 9b?)

Response: A provider may propose a portion of a region.

8. If providers may propose on a portion of a region, can you please provide the number of treatment slots/units by region?

Response: Current Treatment slots by Region are as follows:

Region 1 – 40

Region 7 – 7

Region 2 – 20

Region 8A – 8

Region 3 – 15

Region 8B – 19

Region 4 – 24

Region 9A – 15

Region 5 – 20

Region 9B – 15

Region 6 – 13

*As stated on page 7 of the RFP, the number of slots provided is an approximate number and subject to change.

9. We want to ensure that we are able to incorporate any feedback from the Department's response to questions into our proposal. Would the department consider delaying the proposal due based on the response timing and the holidays?

Response: There are no plans to delay the proposal. Time was built in to the schedule of events to answer questions, have them reviewed and approved and then posted in a timely manner.

10. Is there a maximum per diem amount and/or maximum contract amount?

Response: No, there is not a maximum per diem or contract amount.

11. If the provider is unable to demonstrate that it has adequate financial resources to operate for ninety (90) calendar days, may they submit a letter of financial support from the parent organization?

Response: Yes.

12. Please confirm the age of the youth to be served (page 5 of the RFP indicates youth between ages 15 and 18; page 41 indicates reintegration/transition for youth ages 10 to 21).

Response: The age of youth to be served is ages ten (10) to twenty-one (21). To clarify, page 5 was referencing the typical age of youth referred to OJJ and ages fifteen (15) to eighteen (18) is the age category where most of our youth served fall.

13. Does LA OJJ have a list of preferred evidence-based models (in addition to Strengthening Families) that can be shared with proposers?

Response: OJJ goes by the list provided by the Office of Juvenile Justice and Delinquency Prevention (OJJDP). The link is here: <https://ojjdp.ojp.gov/model-programs-guide/all-mpg-programs>

14. There does not appear to be a position description for Family Support Specialist in Attachment X (as referenced on page 18 of the RFP). Can the department please provide?

Response: The Family Support Specialist is equivalent to the Direct Care Worker as listed in the SOP.

Family Support Specialist - An individual responsible for making face-to-face contacts with youth and families; making community referrals; providing behavioral support, and documenting case activity. This individual shall be at least age twenty (20), and have a high school diploma or its equivalent, and at least two (2) years post-high school employment experience working with youth in a treatment setting.