

Juvenile Diversion RFFA Questions

1. Purpose-Funding: Is \$150k the total amount of all available funds for this program?
The maximum amount for each contract awarded will be \$150K.
2. Purpose-Eligibility: Are separate applications required for each targeted parish/community that we wish to serve?
The application should specify the areas for services
3. Purpose-Eligibility: Are there any expectation to focus on any specific parish or to combine multiple parishes or communities?
There are no expectations for a particular parishes or communities.
- 4) 2.1 Scope of Work, a. Target Population: Are there any costs associated with the required screening tools/assessments that should be included in the cost proposal?
You will have a person trained to administer the tools/assessments. These things should be factored into your budget.
- 5) 1.9 Determination of Responsibility- Where is arrest and highest need data available for Louisiana Juvenile Justice populations?
OJJ maintains a significant amount of data on our website relative to the population we serve.
- 6) C. Availability of Funds - are there any plans for continuation funding through the state beyond the established contract period, if legislature was to not appropriate funds? The contracts will be continued as long as the funding is provided.
- 7) Contract Term (July 1, 2019 thru June 30, 2020): Should budgets be prorated?
No. Prepare an annual budget.
- 8) Scope of Work, a. Target Population: Given funds allocated is there an estimated number of youth to be served?
The estimated amount of youth to be served will be based on the program you plan to provide and how many you can served based on the money awarded.
- 9) Incentives. We provide our youth with incentives to serve as volunteers during our holiday and EBR Spring Break activities that makes them eligible to work during our 8-week program. Does this RFA provide for incentives and, if so, is there a formula to use?
Incentives are up to the proposer and should be specifically built into the budget of the program.

10) We are collaborating with another nonprofit, Providence Road, that works with youth that have been suspended from school and/or no longer enrolled. They provide work with compensation for their youth. Can funds be used for this purpose?

Yes. However, it needs to be spelled out in the program how this part of the program works. All funds expended will have to be accounted for by the proposer.

11) We are concerned about "space allocation". We have 3 apartment units (1000sq ft each). When all 45 participants will be present at one time, we have the use of one of our faith-based entities. We don't know how points will be awarded for this item?

The proposer has to indicate how space will be allocated. Scores are based on how this will be done.

12) Are potential vendors allowed to provide both a Diversion Program and an Alternatives to Detention program in the same region if selected for award for both services? Yes

13) Are potential vendors allowed to apply for funding for a Diversion Program and/or an Alternatives to Detention program in multiple regions? If so is the funding level for each proposed regional program \$150K or is the maximum amount of funding that will be awarded to each selected vendor \$150K?

Yes. Each contract awarded will be \$150K. A vendor can have a contract in multiple regions.

14) If awarded and if services are renewed following the initial 9 months of operational service delivery will the annualized amount of funding increase to \$200K based on the initial contract term of 9 months?

We will have to look at how many contracts we have and how much funds we are given to handle this project. It is a possibility but we cannot give a definitive answer at this time.

15) Is the cost for the mandatory assessment tools, training, and other program costs included in the funding level or are these costs covered by OJJ outside of the available funding?

These costs are included in the funding level.

16) Are all program staff members required to have at minimum a bachelor's degree? No

17) In regards to the diversion funding application, is there a cap amount for units of service that an agency has to honor? No. However, we expect you to utilize the funds the best way possible. All contracts over a certain dollar amount are subject to scrutiny by the Louisiana Legislative Auditors and therefore should provide services that best utilize the taxpayers money.

18) Will the first application period only cover nine months by starting on October 1, 2019, and possibly ending June 30, 2020? Yes.

19) Page 33 of the RFP explaining the budget indicates that a 25% match is required. Is the match required, as there was discussion during the regional meetings that this was no longer a requirement. If still required will the Department consider a lesser match amount?

A match is encouraged but not a requirement for this project.

20) Page 34 of the RFP under fringe benefits indicates that fringe benefits may not exceed 25% of the total salary. If a provider has expenses and can document a higher fringe rate will the Department consider reimbursement?

25% is the maximum of the fringe benefits that can be reimburseable under this contract. The provider may absorb the difference but may not bill OJJ .

21) Page 36 of the RFP under acquisitions, does the Department have a minimum cost threshold for equipment? No

22)On page 19 of the contract under payment terms, it says that the contractor shall bill YS the all inclusive rate of \$ _____ per month not to exceed \$ _____. This rate is all inclusive of all reimbursable expenses. The contractor shall only invoice YS for the actual number of youth in the program.

The monthly expenses have to be tied to services to the youth in the program.

23)On Attachment V of the Cost application, the Contractor fills in the monthly rate and a number of slots which could be a range of slots.

The proposer should have an idea on the number of youth served by the program on a monthly basis based what type of capacity the program is building.

24)Will Contractors be reimbursed a per diem per unit or a monthly amount based on the annual budget submitted? A monthly amount is being suggested. However, if a provider chooses to be reimbursed utilizing a per diem that will be honored by OJJ.

25)Will you please send us the budget document in Excel?

Please email the request to Karli.Pullard@la.gov