

Indigent Defender Board Attorney Visit Request

TO: Martha.Morgan@la.gov;
Angela.Sutton@la.gov; Bridge City Center for Youth
Vickie.Shoecraft@la.gov; Swanson Center for Youth / Swanson Center for Youth
@ Columbia

(You must send your request to Martha Morgan, and the appropriate facility director more than one business day (M-F) in advance of your planned visit.)

FROM: IDB attorney (name and bar #)
RE: Attorney visit for (youth name/s)

Please verify my good standing with the Louisiana State Bar Association in accordance with YS Policy C.1.4 in order that you can approve this attorney visit request. I need to visit with my client(s) (name him/them here, including date of birth if known) on (day of the week) (month, day and year) at (time). I understand that the facility will make every effort to accommodate this request, and will contact me to let me know that my request has been approved. I understand that my contacts for this request are as follows:

Martha Morgan
General Counsel
225-287-7976

Angela Sutton
BCCY Facility Director
504-437-3020

Vicki Shoecraft
SCY/SCYC Facility Director
318-362-3438

Sincerely,

[Lawyer name and phone number(s)]