

**OFFICE OF JUVENILE JUSTICE
CODE OF CONDUCT VIOLATION REPORT**

BCCY

SCY

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1. Name of Youth:		2. CLIENT ID#	3. Date of Incident:	4. Time of Incident:								
5. Place of Incident:		6. Job/School Assignment(Youth):	7. Housing Assignment (Youth):									
8. Violation:			9. Violation Number:									
10. Was the violation a result of an IS video review? <input type="radio"/> YES <input type="radio"/> NO												
11. DESCRIPTION OF BEHAVIOR (Include all relevant information – “usual youth behavior, staff witnesses, physical evidence & disposition, immediate action including the use of interventions”; use supplement if necessary)												
12. Signature of reporting employee:			13. Name, Title, Assignment (PRINT):									
14. Date of Report:	15. Time of Report:	16. Report (copy) given to Youth by:		17. Youth's Signature:								
18. Youth Refused or is Unable to Sign Report: <input type="radio"/> YES <input type="radio"/> NO		19. Reason youth refused or is unable to sign:										
20. Does youth want a staff representative at his hearing? <input type="radio"/> YES <input type="radio"/> NO If YES, Who?		Witness Signature		Witness Signature								
21. Youth Advised of Rights? <input type="radio"/> YES <input type="radio"/> NO			22. Youth Understand Rights? <input type="radio"/> YES <input type="radio"/> NO									
23. BMU Pre-Hearing Placement (Check one) <input type="radio"/> YES <input type="radio"/> NO			24. Date of Hearing:									
25. 24-Hour Waiver: <input type="radio"/> YES <input type="radio"/> NO			26. Plea by Youth: <input type="radio"/> Guilty <input type="radio"/> Not Guilty									
27. Verdict: <input type="radio"/> Guilty <input type="radio"/> Not Guilty <input type="radio"/> Dismiss			28. Staff Representative:									
29. REASON FOR DISPOSITION: <table style="width:100%; border:none;"> <tr> <td><input type="checkbox"/> Report is clear and precise</td> <td><input type="checkbox"/> Only defense is denying contents of report</td> </tr> <tr> <td><input type="checkbox"/> Lack of a credible defense/little or no defense</td> <td><input type="checkbox"/> The Youth presented no evidence to refute the charges</td> </tr> <tr> <td><input type="checkbox"/> Based on youth's statement</td> <td><input type="checkbox"/> Employee's version/report is determined to be more credible</td> </tr> <tr> <td><input type="checkbox"/> Pled Guilty/Accepted Guilty plea</td> <td><input type="checkbox"/> Other</td> </tr> </table>					<input type="checkbox"/> Report is clear and precise	<input type="checkbox"/> Only defense is denying contents of report	<input type="checkbox"/> Lack of a credible defense/little or no defense	<input type="checkbox"/> The Youth presented no evidence to refute the charges	<input type="checkbox"/> Based on youth's statement	<input type="checkbox"/> Employee's version/report is determined to be more credible	<input type="checkbox"/> Pled Guilty/Accepted Guilty plea	<input type="checkbox"/> Other
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30. MOTIONS (INCLUDE REASON IF DENIED):												

Name of Youth	Client ID#	Date of Incident:	Time of Incident:
31. CONSEQUENCE:			
32. CONSEQUENCE:			
<p>Restitution: If a youth is found guilty or injuring someone or damaging property, monetary restitution in a fixed amount may be ordered as an enhancement to the consequences imposed. Restitution may be ordered for any property loss, damage, or medical expense occasioned through the fault of a youth who in so causing the loss, damage, or medical expenses also is found guilty through the disciplinary process.</p>	<p>Code of Conduct Committee Chairman:</p> <hr/> <p>Vote:</p> <p style="text-align: center;"><input type="radio"/> Guilty <input type="radio"/> Not Guilty <input type="radio"/> Dismiss</p> <hr/> <p>Member:</p> <hr/> <p>Vote:</p> <p style="text-align: center;"><input type="radio"/> Guilty <input type="radio"/> Not Guilty <input type="radio"/> Dismiss</p> <hr/> <p>Member:</p> <hr/> <p>Vote:</p> <p style="text-align: center;"><input type="radio"/> Guilty <input type="radio"/> Not Guilty <input type="radio"/> Dismiss</p> <hr/>		

APPEALS	
33. Suspended Due to Appeal at Conclusion of Hearing:	Appeal Date:
<input type="radio"/> YES <input type="radio"/> NO	
34. Appeal filed by youth within 15 days of hearing:	Appeal Date:
<input type="radio"/> YES <input type="radio"/> NO	
35. Facility Director Appeal Outcome:	Date of Outcome:
<input type="radio"/> Granted <input type="radio"/> Denied <input type="radio"/> Dismissed	
36. Youth Appealed to Regional Director:	Appeal Date:
<input type="radio"/> YES <input type="radio"/> NO	
37. Regional Director Appeal Outcome:	Appeal Date:
<input type="radio"/> Granted <input type="radio"/> Denied <input type="radio"/> Dismissed	

