

**Office of Juvenile Justice
Team Meeting
Stage Consideration Worksheet**

Youth: _____ Client ID # _____ Review Date: _____
 Current Stage: _____ Accommodations: yes no

Requirements to advance checklist	Yes	No

Present at Stage Review Meeting:

Documentation (Check all that apply)

Name/Title	Approve	Deny	Date	
				Unit Log/Observation Binder <input type="checkbox"/>
				Staff Input Forms <input type="checkbox"/>
				Incident Reports <input type="checkbox"/>
				Code of Conduct Violations <input type="checkbox"/>
				Team Meeting Minutes <input type="checkbox"/>
				Education Evaluations <input type="checkbox"/>
				Stage Petition Form <input type="checkbox"/>
				Other (Specify): _____ <input type="checkbox"/> _____ _____

Please circle which stage youth is advancing to or remaining on or reducing to:
 2. Emerging/Self Awareness 3. Adaptation/Applying Skills 4. Transformation/Role Model and Leadership

Please provide reasons for team meeting participants vote to advance, freeze, deny advancement or reduce youth's stage.

Completed by: _____ (Group Leader/Date) _____ Youth's Signature/Date

Accommodations:

If team votes to advance or reduce a youth's stage, this form is then brought to the Senior Team Meeting for the Director's approval regardless of override by Group Leader.

Group Leader Override: Yes _____ Stage Recommended by Group Leader _____

If the Group Leader decides to override the team meeting vote, please provide reasons below:

Director or Designee Review at Senior Team Meeting: Approved Disapproved
Stage Approved _____

Director or Designee
Signature: _____ Date: _____

Comments: _____

Cc: Youth, Group Leader, Case Records, JETS Administrator