

YOUTH SERVICES SEX OFFENDER REGISTRATION AND NOTIFICATION REQUIREMENTS

In accordance with R.S. 15:543, Youth Services (YS) has the duty to provide sex offenders with the information necessary for awareness of sex offender registration and notification requirements. This notice is provided to _____ (name of offender), who was _____ years old at the time the offense was committed. The offender was adjudicated delinquent for violation of one or more of the following offenses:

(Check those that apply)

- | | | |
|----------------------------------|-------------------------------------|---|
| <input type="checkbox"/> Attempt | <input type="checkbox"/> Conspiracy | <input type="checkbox"/> Aggravated or first degree rape (R.S. 14:42) |
| <input type="checkbox"/> Attempt | <input type="checkbox"/> Conspiracy | <input type="checkbox"/> Forcible or second degree rape (R.S. 14:42.1) |
| <input type="checkbox"/> Attempt | <input type="checkbox"/> Conspiracy | <input type="checkbox"/> Second degree sexual battery (R.S. 14:43.2) |
| <input type="checkbox"/> Attempt | <input type="checkbox"/> Conspiracy | <input type="checkbox"/> Aggravated kidnapping of a child who has not attained the age of thirteen years (R.S. 14:44) |
| <input type="checkbox"/> Attempt | <input type="checkbox"/> Conspiracy | <input type="checkbox"/> Second degree kidnapping of a child who has not attained the age of thirteen years (R.S. 14:44.1) |
| <input type="checkbox"/> Attempt | <input type="checkbox"/> Conspiracy | <input type="checkbox"/> Aggravated crime against nature as defined by R.S. 14:89.1(A)(2) involving circumstances defined by R.S. 15:541 as an "aggravated offense" |
| <input type="checkbox"/> Attempt | <input type="checkbox"/> Conspiracy | <input type="checkbox"/> Aggravated crime against nature (R.S. 14:89.1(A)(1)) |

Out-of-state youth establishing a Louisiana residence who have been adjudicated delinquent under the laws of another state, or military, territorial, foreign, tribal, or federal law for one of the above-listed offenses are required to register. -

YS is required by law to provide written notice of the following:

INSTATE OFFENDERS

REGISTRATION INFORMATION (RS 15:542)

WHERE TO REGISTER:

- 1) Sheriff and police department (PD) of residence.
- 2) Sheriff and PD where employed & enrolled in school.

- 3) First Year ONLY-Register with sheriff of parish where adjudicated if the offender was not incarcerated at the time of conviction or immediately taken into custody by law enforcement after the conviction.
- 4) Campus law enforcement if a student at a post-secondary institution.
- 5) Register with New Orleans PD only, If live, work or attend school in Orleans Parish.

WHEN TO REGISTER:

- 1) Within 3 business days after adjudicated delinquent for offense listed above, or
- 2) Within 10 days before release from a secure facility or in OJJ custody at detention center, preregistration information must be submitted to OJJ.
- 3) Within three (3) days of release from confinement
- 4) Within one (1) business day of beginning of school term/semester if enrolled in postsecondary institution.

OUT-OF-STATE OFFENDERS ESTABLISHING A LOUISIANA RESIDENCE:

Within 3 business days of establishing a Louisiana residence:

- 1) Register with the sheriff & PD of: residence, school, & work
- 2) Notify the Louisiana Bureau of Criminal Identification & Information (the "Bureau");
- 3) Comply with Limited Community Notification requirements as outlined below

NON-RESIDENT OFFENDERS REQUIRED TO REGISTER IN LOUISIANA:

Any part-time or full-time worker employed and/or student enrolled in Louisiana must register within three (3) business days of employment or enrollment with the sheriff & PD where employed and/or enrolled.

INFORMATION & DOCUMENTS REQUIRED FOR REGISTRATION:

- 1) Name & aliases;
- 2) Physical address of residence;
- 3) Name & physical address of employment (If no fixed place of employment, provide as much information as possible, including travel routes);
- 4) Name & physical address of school;
- 5) (2) forms of proof of residence, such as a Driver's License, utility bill, or telephone bill. If these forms of proof are not available, the offender may provide an affidavit from an adult resident residing at the same address certifying that he understands his obligation to provide written notice to the sheriff and PD with whom offender last registered when offender moves out;
- 6) Crime, date & place of adjudication, & if known, court, docket number, statute number, and sentence imposed;
- 7) Current photo;
- 8) Fingerprints, palm prints, DNA sample;
- 9) All phone numbers, fixed and mobile;
- 10) Description of every vehicle registered to or operated by offender, including license plate number & copy of Driver's License or Identification Card;
- 11) Social Security Number and Date of Birth;
- 12) Description of physical characteristics, including sex, race, hair color, eye color, height, weight, & identifying marks;
- 13) Every email address, online screen name, or other online identity used by the offender to communicate on the Internet, and if the offender uses a static internet protocol address;

- 14) Temporary lodging information regarding any place where the offender plans to stay for seven (7) or more days. The information shall be provided at least three days prior to the date of departure unless an emergency situation has prevented the timely disclosure of the information;
15. Temporary lodging information regarding international travel shall be provided regardless of the number of days or nights the offender plans to stay. The information shall be provided at least twenty-one days prior to the date of departure unless an emergency situation has prevented the timely disclosure of the information. Upon receipt of this information by the bureau from the law enforcement agency, this information shall be sent by the bureau to the United States Marshals Service's National Sex Offender Targeting Center for transmission to the proper authorities;
16. Travel & immigration documents, including passports; and
17. Special state-issued ID card from the Office of Motor Vehicles which contains the sex offender designation.

COST: \$60 annual registration fee

REGISTRATION TIME PERIOD:

Offenders must register and maintain registration for their lifetime, unless the underlying adjudication is reversed, set aside, or vacated. The requirement to register shall apply regardless of whether or not the offender is pardoned. The lifetime registration established pursuant to R.S.15:544 may be reduced to a period of 25 years if the offender maintains a clean record for 25 years.

PERIODIC RENEWAL OF REGISTRATION:

Offenders must update their registration in-person every (90) days for the entire registration period from the date of initial registration with the sheriff of the parish of residence as provided in R.S.15:542.1.1.

Offenders without a fixed place of residence or who are homeless must renew and update their registration with the sheriff of each parish where they are homeless or living without a fixed residence in person every fourteen (14) days from the date when they initially appeared to register with the sheriff of the parish.

CHANGES IN REGISTRATION INFORMATION (RS 15:542.1.2):

Offenders changing registration information or their residence within the parish where they are currently registered must **appear in-person** at the sheriff's office & PD within three (3) business days of establishing a new or additional residence to update their information when:

- 1) Changing place of residence or establishing a new or additional residence; or
- 2) Vacating current address with no intent to return; or
- 3) Absent from current address (30) consecutive days or a total of thirty (30) days per calendar year & physically present at another address; or
- 4) Change of name, place of employment, or school enrollment.

Offenders changing or adding a new residence in a different parish than where they are currently registered must, within three (3) business days of establishing a new or additional residence:

- 1) Appear in-person at the sheriff's office of the new residence; and
- 2) Send a written notice of change of address or other Information to the sheriff & PD where previously registered.

Any resident of this state required to register under the provisions of this Chapter shall notify the bureau of his intent to establish a residence in another state within three days prior to establishing residence in the other state pursuant to RS 15:543.1.3(G).

LOUISIANA RESIDENTS EMPLOYED OR ENROLLED IN ANOTHER STATE:

Louisiana offenders leaving the state for part-time or full-time employment, with or without compensation, for more than seven (7) consecutive days or a total of thirty (30) or more days per calendar year must notify the sheriff & PD in-person within three (3) business days prior to leaving the state pursuant to RS 15:542.1.3.

Louisiana offenders leaving the state for part-time or full-time enrollment in any school must notify the sheriff & PD within three (3) days prior to leaving the state to attend school.

TEMPORARY LODGING:

If an offender plans to stay in temporary lodging for seven (7) consecutive days or more, he must notify the sheriff where he resides in person at least three (3) days prior to establishing temporary lodging in accordance with RS 15:542.1.2(F)(1).

DECLARATIONS OF EMERGENCY (RS 15:543.2):

During a declared emergency, offenders entering an emergency shelter must, within the first 24 hours of admittance, notify the facility management, municipality PD, & sheriff of their sex offender status. The offender must provide:

- 1) Name;
- 2) Date of birth;
- 3) Social security number; &
- 4) Last address of registration

Failure of a probationer or parolee to comply with this provision shall be considered a violation of a condition of probation and parole and subject the offender to revocation.

LIMITED COMMUNITY NOTIFICATION (RS 15:542.1(B) & (C):

Offenders adjudicated delinquent are exempt from notification requirements EXCEPT offenders providing recreational instruction to persons under the age of 17 years old. Offenders providing recreational instruction shall post a notice in the facility where such instruction is given pursuant to RS 15:542.1(B).

PENALTIES FOR FAILURE TO COMPLY:

Offenders who fall to:

- 1) Register;
- 2) Periodically renew & update registration;
- 3) Provide proof of residence or change of address or other registration information;
- 4) Provide community notification for recreational instructors; or
- 5) Knowingly provide false information to a law enforcement agency

shall, upon 1st conviction, be sentenced to a mandatory minimum of two (2) years at hard labor and up to ten (10) years with no probation, parole, or suspension of sentence and shall be fined up to \$1,000.00. Upon the 2nd and subsequent convictions, the sentence shall be a mandatory minimum of five (5) years at hard labor and up to twenty (20) years with no probation, parole, or suspension of sentence and shall be fined \$3,000.00.

Offenders who fail to pay the annual registration fee shall be fined not more than \$500 imprisoned for not more than six (6) months or both. Upon a second or subsequent conviction shall be punished as provided for those listed in 1-5 above.

I hereby certify that the above requirements have been explained to me, that I have received a copy of the above Notice of Sex Offender Registration and Notification Requirements and a copy of the statutes providing for such requirements. I also understand that I will be subject to any changes made by the legislature to the registration laws from this day forward.

THUS DONE AND SIGNED this _____ day of _____, 20
_____, in _____ Louisiana.

Signature of Sex Offender

Signature of OJJ Staff