

## YOUTH SERVICES POLICY

<b>Title:</b> Utilization of Youth as Domestic Help Prohibited <b>Next Annual Review Date:</b> 07/22/2017	<b>Type:</b> A. Administrative <b>Sub Type:</b> 6. Employment Related Guidelines <b>Number:</b> A.6.5
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<b>References:</b> ACA Standard 4-JCF-5H-04 (Juvenile Correctional Facilities); YS Policy No. B.7.2 "Educational and Work Experience Incentive Program:."	
<b>STATUS: Approved</b>	
<b>Approved By:</b> <i>Mary L. Livers, Deputy Secretary</i>	<b>Date of Approval:</b> 07/22/2011

**I. AUTHORITY:**

Deputy Secretary of Youth Services as contained in La. R.S. 36:405. Deviation from this policy must be approved by the Deputy Secretary.

**II. PURPOSE:**

To establish a policy regarding the prohibition of the utilization of youth as domestic help.

**III. APPLICABILITY:**

All Facility Directors and secure care staff.

**IV. DEFINITION:**

***Domestic Help*** - Assistance in maintaining personal household chores, including but not limited to, cooking, cleaning, laundry, ironing, etc.

**V. POLICY:**

It is the Deputy Secretary's policy that under no circumstances shall a youth be used as domestic help by employees of a Youth Services' secure care facility. This applies to employees who live on or off of State grounds.

Youth may be utilized, however, in grounds maintenance crews that are responsible for the upkeep of a State facility, including any residences that are on State property. Likewise, youth may be utilized as a carpenter/electrician/plumber helper in repairs made to State residences, if this is the youth's normal job assignment [Refer to YS Policy B.7.2].

**Previous Regulation/Policy Number:** A-06-007 / A.6.5

**Previous Effective Date:** April 26, 1968

**Attachments/References:**