

**YOUTH SERVICES
OFFICE OF JUVENILE JUSTICE**

RECEIPT OF BADGE AND HOLDER

I, _____,
NAME

TITLE

have read YS Policy A.2.15 and acknowledge receipt of the following items:

Badge number _____ and badge holder.

I understand and agree that I am responsible for returning these items to Youth Services, Office of Juvenile Justice upon my separation from employment with this agency. Should these items be lost or destroyed, I agree to reimburse the agency for the cost of replacements.

I further understand that my final paycheck may be held by the agency until such time as the badge and/or case are returned or reimbursement is made to the agency.

Signed _____

Date _____

Witnessed by _____
NAME

TITLE

c: Employee
Regional Manager