

# PERFORMANCE INDICATOR DOCUMENTATION

**Program:** Administration

**Objective A.1:** To maintain or reduce the annual overall 1 year recidivism rate of less than 15%; the 2 year rate of less than 26%; and the 3 year rate of less than 35% through 2022.

**Indicator Name:** Rate of Recidivism (1, 2 and 3 year)

**Indicator LaPAS PI Code:** New

**1. Type and level:**

Outcome, Key

**2. Rationale, Relevance, Reliability:**

Recidivism is a nationally recognized indicator of success in juvenile justice. Highly relevant due to public safety. Reliability – High

Although there are numerous contributing factors that may influence a juvenile to re-offend, the recidivism rate is one of the primary tools used in measuring the success of programs within the juvenile justice system.

**3. Use:**

Used to evaluate the effectiveness of treatment and programming while youth are in supervision and custody. Internal and externally reported.

**4. Clarity:**

The indicator name clearly identifies what is being measured.

**5. Data Source, Collection and Reporting:**

Source – JETS, DPS Adult Corrections

Collection – Ongoing

Reporting – Quarterly, fiscal year

**6. Calculation Methodology:**

**Methodology.** All youths discharged from custody within a given fiscal year are tracked for up to N years after discharge. Youths that have a subsequent adjudication, and are again placed into Juvenile Justice custody or with Adult Corrections within N years are counted as recidivist. Youths that are discharged multiple times within a fiscal year are only counted once. Youths discharged in multiple fiscal years are counted once in each fiscal year. Below are the computational formulas for computing recidivism rates.

1 Year Rate = Number of Juveniles that Recidivate within 0-1 year of discharge / Number of Unduplicated discharges.

2 Year Rate = Number of Juveniles that Recidivate within 0-2 year of discharge / Number of Unduplicated discharges.

3 Year Rate = Number of Juveniles that Recidivate within 0-3 year of discharge / Number of Unduplicated discharges.

The one-year, two-year, and three-year recidivism rates can be calculated 13 months, 25 months and 37 months respectively after the completion of the discharge year. The number of discharges or the recidivism rates will not change in the future unless historical data is edited. 'N/A' is represented in those categories wherein enough time has not elapsed to calculate a percentage.

**7. Scope:**

Aggregate, statewide

**8. Caveats/Limitations:**

None.

**9. Accuracy, Maintenance, Support:**

Individual client level data in the transfer record is checked weekly by data exception analysis. The key variables for this report are the admission and release dates. Individual clients that are included in the annual recidivism study are randomly checked for accuracy. The transfer database is part of the overall JETS system that is maintained by DPS I/T.

**10. Responsible Person:**

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# PERFORMANCE INDICATOR DOCUMENTATION

**Program:** Administration

**Objective A.2:** To reduce the % of youth who require a custodial environment to meet their identified needs by 5% by 2022.

**Indicator Name:** % of Youth requiring custodial placement

**Indicator LaPAS PI Code:** New

**1. Type and level:**

Outcome, Key

**2. Rationale, Relevance, Reliability:**

Reliability – High - Research indicates higher levels of custody correlate with increased recidivism.

**3. Use:**

Used to evaluate the effectiveness of assessment tools and placement processes. Internally and externally reported.

**4. Clarity:**

The indicator name clearly identifies what is being measured.

**5. Data Source, Collection and Reporting:**

Source – JETS

Collection – Ongoing

Reporting – Quarterly, fiscal year

**6. Calculation Methodology:**

Youth served is defined as the number of youth that were in our care for at least one day during the period. Youth served is defined as the number of youth in our care on the first day of the period along with the number of youth admitted during the period. The youth served population is then calculated as a percentage of youth participating in out of home placement in the period.

**7. Scope:**

Aggregate, statewide

**8. Caveats/Limitations:**

None.

**9. Accuracy, Maintenance, Support:**

Individual client level data in the transfer record is checked weekly by data exception analysis. The key variables for this report are the dates a youth enters and exits out of home placement. The transfer database is part of the overall JETS system that is maintained by DPS I/T.

**10. Responsible Person:**

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# PERFORMANCE INDICATOR DOCUMENTATION

**Program:** Administration

**Objective A.3:** To establish a benchmark and increase family participation by 2022

**Indicator Name:** Administrative Reviews including Parent/Guardian

**Indicator LaPAS PI Code:** New

**1. Type and level:**  
Output, Supporting

**2. Rationale, Relevance, Reliability:**  
Reliability –Medium - Research indicates increased family involvement is a positive factor in the reduction of recidivism.

**3. Use:**  
To evaluate the impact of family engagement in the treatment. Internally reported.

**4. Clarity:**  
The indicator name clearly identifies what is being measured.

**5. Data Source, Collection and Reporting:**

Source – JETS  
Collection – Ongoing  
Reporting – Quarterly, FY

**6. Calculation Methodology:**  
Data is tracked via the signature page of the Administrative Review Report in JETS, which indicates parent/guardian participation.

See attached Performance Matrix

**7. Scope:**  
Aggregate, statewide

**8. Caveats/Limitations:**  
Currently data is only collected from Administrative Reviews of youth in non-secure residential. OJJ will be initiating a process to electronically capture this data for all youth through an update of the JETS system.

None.

**9. Accuracy, Maintenance, Support:**  
Supervisory reviews serve as quality assurance to ensure JETS is updated to document parent/guardian participation.

**10. Responsible Person:**

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# PERFORMANCE INDICATOR DOCUMENTATION

**Program:** North/Central Southwest/Southeastern Service Areas

**Objective B.1, C.1, D.1:** To retain 85% of all staff available for duty by 2022

**Indicator Name:** Percentage of staff retained

**Indicator LaPAS PI Code:** New

**1. Type and level:**

Input, Supporting

**2. Rationale, Relevance, Reliability:**

Identified by OJJ as indicator of success in treatment of youth. Highly relevant factor in treatment of youth. Medium Reliability

**3. Use:**

To evaluate the impact of changes in hiring processes and facility management. Internally and externally reported.

**4. Clarity:**

The indicator name clearly identifies what is being measured.

**5. Data Source, Collection and Reporting:**

Source – ISIS

Collection – Ongoing

Reporting – Quarterly, fiscal year

**6. Calculation Methodology:**

See attached Performance Matrix

**7. Scope:**

Aggregate, by region

**8. Caveats/Limitations:**

None.

**9. Accuracy, Maintenance, Support:**

Reports from both DPS and Facilities are compared for accuracy

**10. Responsible Person:**

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# PERFORMANCE INDICATOR DOCUMENTATION

**Program:** North/Central Southwest/Southeastern Service Areas

**OBJECTIVE B. 2, C.2, D.2:** To retain 85% of the Juvenile Justice staff for more than 5 years by 2022.

**Indicator Name:** Percentage of staff retained (Juvenile Justice Specialists)

**Indicator LaPAS PI Code:** New

**1. Type and level:**

Input, Supporting

**2. Rationale, Relevance, Reliability:**

Identified by OJJ as indicator of success in treatment of youth. Highly relevant factor in treatment of youth. Reliability - Medium

**3. Use:**

To evaluate the accessibility of necessary training. Internally reported.

**4. Clarity:**

The indicator name clearly identifies what is being measured.

**5. Data Source, Collection and Reporting:**

Source – ISIS

Collection – Ongoing

Reporting – Quarterly, fiscal year

**6. Calculation Methodology:**

See attached Performance Matrix

**7. Scope:**

Aggregate, by region

**8. Caveats/Limitations:**

None.

**9. Accuracy, Maintenance, Support:**

Reports from both DPS and Facilities are compared for accuracy

**10. Responsible Person:**

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# PERFORMANCE INDICATOR DOCUMENTATION

**Program:** North/Central Southwest/Southeastern Service Areas

**OBJECTIVE B.3, C.3, D.3** To achieve a training development program which ensures 100% of all staff available for duty receive required annual training by 2022.

**Indicator Name:** % of Staff Trained **Indicator**

**LaPAS PI Code:** New

**1. Type and level:**

Input, Supporting

**2. Rationale, Relevance, Reliability:**

Identified by OJJ as indicator of success in treatment of youth. Highly relevant factor in treatment of youth. Reliability - Medium

**3. Use:**

To evaluate the accessibility of necessary training. Internally reported.

**4. Clarity:**

The indicator name clearly identifies what is being measured.

**5. Data Source, Collection and Reporting:**

Source – ISIS, OJJ TREC Database

Collection – Ongoing

Reporting – Quarterly, fiscal year

**6. Calculation Methodology:**

See attached Performance Matrix

**7. Scope:**

Aggregate, by region

**8. Caveats/Limitations:**

None.

**9. Accuracy, Maintenance, Support:**

Reports from both DPS and Facilities are compared for accuracy

**10. Responsible Person:**

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# PERFORMANCE INDICATOR DOCUMENTATION

**Program:** North/Central Southwest/Southeastern Service Areas

**Objective B.5. C.5, D.5:** To expand services to youth and their families through collaboration with Healthy Louisiana through 2022

**Indicator Name:** % of expansion of services to youth and their families

**Indicator LaPAS PI Code:** New

**1. Type and level:**

Input, Key

**2. Rationale, Relevance, Reliability:**

Identified by OJJ as indicator of success in treatment of youth. Highly relevant factor in treatment of youth. Reliability – Low

**3. Use:**

To evaluate the accessibility of services statewide. Internally reported.

**4. Clarity:**

The indicator name clearly identifies what is being measured.

**5. Data Source, Collection and Reporting:**

Source – JETS (modifications being made to capture)

Collection – Ongoing

Reporting – Quarterly, FY

**6. Calculation Methodology:**

See attached Performance Matrix

**7. Scope:**

Aggregate, Statewide

**8. Caveats/Limitations:**

\*Note: the non contract local referrals are not currently captured in JETS

**9. Accuracy, Maintenance, Support:**

This indicator will rely entirely on JETS

**10. Responsible Person:**

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# PERFORMANCE INDICATOR DOCUMENTATION

**Program:** Contract Services

**Objective F.1:** Ensure OJJ contract service providers are utilizing evidence-based and promising practice curriculum in meeting the needs of youth

**Indicator Name:** % of Service Providers utilizing EBPs

**Indicator LaPAS PI Code:** New

**1. Type and level:**

Input, Key

**2. Rationale, Relevance, Reliability:**

Research indicates evidence based practices are the most effective to positively impact recidivism. Reliability – High

**3. Use:**

To evaluate the quality of services statewide. Internally and externally reported.

**4. Clarity:**

The indicator name clearly identifies what is being measured.

**5. Data Source, Collection and Reporting:**

Source – OJJ Contract Database / OJJ CPC Database

Collection – Quarterly

Reporting – Quarterly

**6. Calculation Methodology:**

See attached Performance Matrix

**7. Scope:**

Aggregate, statewide

**8. Caveats/Limitations:**

None.

**9. Accuracy, Maintenance, Support:**

Correctional Program Checklists are only completed by trained and certified evaluators.

**10. Responsible Person:**

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# PERFORMANCE INDICATOR DOCUMENTATION

**Program:** Contract Services

**Objective F.2:** Provide quality medical and behavioral health care to youth housed in secure facilities

**Indicator Name:** % of youth receiving quality health care

**Indicator LaPAS PI Code:** New

**1. Type and level:**

Input, Key

**2. Rationale, Relevance, Reliability:**

Identified by OJJ and nationally as indicator of success in treatment of youth. Highly relevant factor in treatment of youth. Reliability – Medium

**3. Use:**

To evaluate the quality of medical and behavioral health in secure facilities. Internally reported.

**4. Clarity:**

The indicator name clearly identifies what is being measured.

**5. Data Source, Collection and Reporting:**

Source - Quarterly Reports

Collection - Quarterly

Reporting - Quarterly, FY

**6. Calculation Methodology:**

See attached Performance Matrix

**7. Scope:**

Aggregate, Regional

**8. Caveats/Limitations:**

None.

**9. Accuracy, Maintenance, Support:**

Medical services are contracted through CCS. Contractual obligations require quarterly reporting, which is verified and analyzed by OJJ's Director of Health Services.

**10. Responsible Person:**

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# PERFORMANCE INDICATOR DOCUMENTATION

**Program:** Local Housing of Juvenile Offenders

**Objective G.1:** \_To protect the public by utilizing temporary housing for juveniles who have been committed to state custody and are awaiting transfer to the Office of Juvenile Justice or transition following the youth's release from care.

**\*Note: we will not record the use of detention once a client has exited or released from our care.**

**Indicator Name:** Youth pending non-secure/secure placement

**Indicator LaPAS PI Code:**

**1. Type and level:**

Input, Key

**2. Rationale, Relevance, Reliability:**

Identified by OJJ as indicator of appropriate placement. Highly relevant factor in public safety. Reliability – High

**3. Use:**

To monitor the placement of youth pending non-secure and secure placement. Internally reported.

**4. Clarity:**

The indicator name clearly identifies what is being measured.

**5. Data Source, Collection and Reporting:**

Source – JETS

Collection – Ongoing

Reporting – Quarterly, fiscal year

**6. Calculation Methodology:**

Youth housed in detention facilities are tracked by the dates they enter and exit the facilities. These youth are joined to the assignment status database to determine if they are in detention because they are pending secure or non secure placement. The trend analysis can be applied to the total number of youth in either status for the time period selected as well as the average number of days spent in detention pending placement.

**7. Scope:**

Aggregate, Statewide

**8. Caveats/Limitations:**

None.

**9. Accuracy, Maintenance, Support:**

Individual client level data in the transfer record and the assignment database is checked weekly by data exception analysis. The key variables for this report are the dates a youth enters and exits detention placement and the assignment of pending secure or non secure. The transfer database and the assignment status database is part of the overall JETS system that is maintained by DPS I/T.

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# PERFORMANCE INDICATOR DOCUMENTATION

**Program:** Auxiliary

**OBJECTIVE H. 1:** To allow youth to purchase items from the Canteen based on appropriate behavior. Canteen sales are used to replenish the inventory.

**Indicator Name:** Percentage of youth utilizing the canteen

**Indicator LaPAS PI Code:** New

**1. Type and level:**

Input, Supporting

**2. Rationale, Relevance, Reliability:**

Identified by OJJ as indicator of appropriate placement. Highly relevant factor in public safety. Reliability – High, Medium, Low

**3. Use:**

To monitor the placement of youth pending non-secure and secure placement. Internally reported.

**4. Clarity:**

The indicator name clearly identifies what is being measured.

**5. Data Source, Collection and Reporting:**

Source – Facilities

Collection – Ongoing

Reporting – Quarterly, fiscal year

**6. Calculation Methodology:**

See attached Performance Matrix

**7. Scope:**

Aggregate, Statewide

**8. Caveats/Limitations:**

None.

**9. Accuracy, Maintenance, Support:**

**10. Responsible Person:**

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# PERFORMANCE INDICATOR DOCUMENTATION

**Program:** Auxiliary

**OBJECTIVE H. 2:** To allow for collections from the telephone commissions for the Youth Welfare Fund; which has fees and self-generated revenue from all OJJ secure care facilities.

**Indicator Name:** Amount of fees collected from the telephone commissions

**Indicator LaPAS PI Code:** New

**1. Type and level:**

Input, Supporting

**2. Rationale, Relevance, Reliability:**

Identified by OJJ as indicator of appropriate placement. Highly relevant factor in public safety.

**3. Use:**

To monitor the placement of youth pending non-secure and secure placement. Internally reported.

**4. Clarity:**

The indicator name clearly identifies what is being measured.

**5. Data Source, Collection and Reporting:**

Source – TBD

Collection – Ongoing

Reporting – Quarterly, fiscal year

**6. Calculation Methodology:**

See attached Performance Matrix

**7. Scope:**

Aggregate, Statewide

**8. Caveats/Limitations:**

None.

**9. Accuracy, Maintenance, Support:**

**10. Responsible Person:**

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