

Questions

1. Are the residential treatment services described in each RFP currently being provided for Louisiana Youth Services? If so, who is the current provider? Yes. The providers are as follows: Rutherford House, Renaissance, Associated Marine Institute, Christian Acres and Johnny Robinson.
2. What is the Youth Services' per diem budget for the services described in each RFP? : On the existing contracts for services, the range of per diems varied widely as certain geographic areas are more expensive and certain contractors may provide different services. While OJJ does not know what the per diem bid amounts will be in the proposals, in the interest of providing information, we will disclose information about past contracts. The per diem budget amount from past and/or present contracts range from a low of \$115.00 to a high of \$205.69.
3. Will there be multiple awards as a result of each RFP? Yes.
4. What is the desired number of students to be co-located on one site for each RFP? Please refer to the Department of Children and Family Services licensing standards and regulation to obtain the staff to youth ratio for residential facilities.
5. In section 5.3 of each RFP, the following is stated "Describe staffing patterns, including administrative and programmatic, and outline how the proposer will determine the sufficiency of staffing ratios, given the fluctuations in youth population in the program." Does YS have a requirement on the minimum and/or maximum staff ratios? Please refer to the Department of Children and Family Services licensing standards and regulation to obtain the staff to youth ratio for residential facilities.
6. Is Youth Services looking for a residential program that is a staff-secured or lock-secured facility? Please refer to the requirements as outlined in the RFP, Attachment 1: Scope of Services.
7. If we don't have a facility before submitting the response, does this disqualify us? No, it is not listed as a mandatory requirement. However, Section 7.0 Special Requirements, states as follows: "The contractors will be expected to begin provision of services by or within 30 calendar days of receipt of signed contract."

8. Does residential mean that we are expected to house youth in a residential facility? Please refer to Attachment 1: Scope of Services
9. If so, can you give an estimation of the number of youth expected to be housed? Please refer to the Department of Children and Family Services licensing standards and regulation to obtain the staff to youth ratio for residential facilities. If no, please clarify. Please see above.
10. I see that there is a difference between Mentoring and Tracking; by tracking do you mean face-to-face contact on a daily basis with the kids to check on their whereabouts and curfew? Please refer to Section 1.1 "Purpose" of the Tracker and Mentor RFP.
11. What if anything can be substituted for AFS? If there are no options and AFS has to be submitted, what's the bare minimum threshold for the audit requirements? What if anything can be substituted for the Audited Financial Statement? 2013 audited financial statements are required. Proposal can be submitted without audited financial statements with a notarized statement they will be submitted for negotiations, if the proposal meets all other requirements.
12. Is a formal application available for the OJJ Mentor Grant similar to the attached document? (we will have to explain the difference between a grant and an RFP). Please refer to Section 4.0 Response Instructions of the RFP. This announcement is for a Request for Proposal not a funding application.
13. Can the forms (for instance Attachment VII: Program Budget) be downloaded in a Word Document, so that the information can be typed directly on to the forms? The budget will be posted on OJJ's website in a Word document.